



SUPPLEMENTAL ATHLETIC CONTRACT APPLICATION

Name: _____ Cell Phone: _____

Address: _____ Email: _____

City/State/Zip: _____

Posting Deadline: _____

Assigned Building (if District employee): _____

Posted Position: _____

Director of Activities and Athletics' Signature: _____

Brief Resume Listing Qualifications:

Applicant's Signature: _____ Date: _____

Director of Activities and Athletics please initial below:

_____ ACT 34 received

_____ ACT 114 received

_____ ACT 151 received

_____ Act 126 Part 1 received

_____ ACT 24 received

_____ I-9 received

SUPPLEMENTAL ATHLETIC CONTRACT APPLICATION
Filing Instructions

APPLICANT:

1. **Complete** SUPPLEMENTAL ATHLETIC CONTRACT APPLICATION
2. **Submit** original ACT 34 Clearance to Director of Activities and Athletics verification after processed by State Police.
3. **Submit** original ACT 151 Clearance, Form 03460C – PA Department of Public Welfare Child Abuse History Clearance to Director of Activities and Athletics.
4. **Register** for FBI Federal Criminal History Fingerprinting under Act 114 of 2006, Section 111 of the Public School Code <https://uenroll.identogo.com/> Service code: **1KG6XN** for Pennsylvania Department of Education. Once fingerprints have been scanned, please note UEID number (starts with UZSV), and Submit to Director of Activities and Athletics.
5. **Return** original Act 126 Mandated Reporter Training Certificate of Completion to Director of Activities and Athletics upon completion.
6. **Submit all items to:**

Director of Activities and Athletics
West Mifflin Area High School
91 Commonwealth Avenue
West Mifflin, PA 15122

NOTE: If you are currently a West Mifflin Area School District employee, you need not complete items 2, 3, 4, 5 and 6.

DIRECTOR OF ACTIVITIES AND ATHLETICS:

- Check Items Completed
- Stamp date received and forward copy of the Supplemental Athletic Contract Application to the Administrative offices, along with copies of ACT 34, ACT 151, ACT 114, ACT 126, Act 24 and I-9 Form.
- File copy of ACT 34, ACT 151, ACT 114, ACT 126 and I-9 Form. Note: Copy original Social Security card and proof(s) of identity and attach to I-9 form.

Once Board Approved: Payroll documents can be found at: wmasd.org/payroll

DIRECTOR OF ACTIVITIES AND ATHLETICS – Meet with the coach and detail the information regarding the position and the various reports which will need to be completed.