

**Thursday, October 17, 2024**  
**Regular Meeting Agenda**

The West Mifflin Area School District Regular Board Meeting is held in the West Mifflin Area Middle School Cafeteria, 81 Commonwealth Avenue, West Mifflin, PA. Meeting begins at 7:00 p.m.

**1. OPENING EXERCISES**

- A. Pledge to the Flag
- B. Roll Call

**2. PRESENTATIONS**

- A. Student Board Representative Report

**3. ADDENDUM**

**4. HEARING OF CITIZENS**

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

**5. INFORMATION ITEMS**

- A. None

**6. BOARD SECRETARY'S REPORT**

- A. Board of Directors

*Board action to approve/ratify\* items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. September 12, 2024 – Discussed Personnel and Legal Issues
- b. September 19, 2024 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. September 12, 2024 – Work Session
- b. September 19, 2024 – Regular Board Meeting

3. Julia Lazar and Kenneth VanMeter as Student Board Representatives for the 2024-2025 School Year

4. Updates to the following policies, First reading:

- a. #103 Discrimination/Harassment Affecting Students
- b. #103.1 Nondiscrimination – Qualified Students With Disabilities

- c. #104 Discrimination/Harassment Affecting Staff
- d. #113.1 Discipline of Students With Disabilities
- e. #113.2 Behavior Support
- f. #202 Eligibility of Nonresident Students
- g. #234 Pregnant/Parenting/Married Students
- h. #236.1 Threat Assessment
- i. #247 Hazing
- j. #252 Dating Violence
- k. #254 Educational Opportunity for Military Children
- l. #317.1 Educator Misconduct
- m. #336 Personal Necessity Leave
- n. #339 Uncompensated Leave
- o. #607 Tuition Income
- p. #707 Use of School Facilities
- q. #707-AR-0 Use of School Facilities
- r. #707-AR-1 Rules For Use Of School Facilities
- s. #707-AR-2 Fee Schedule for Facility Use
- t. #711 Naming Rights
- u. #711-AR-0 MOU For Naming Rights
- v. #711-AR-1 Fee Schedule
- w. #805.2 School Security Personnel
- x. #807 Opening Exercises/Moment of Silence/Flag Displays
- y. #824 Maintaining Professional Adult/Student Boundaries

**7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT**

A. Finance

*Board action to approve/ratify\* items under Finance, as listed/presented.*

1. Annual Act 1 mailing to residential property owners notifying them of the existence of the school district's homestead and farmstead exclusion program at an estimated cost of \$1,500.00, coordinated by the Allegheny Intermediate Unit #3.

B. Purchasing/Contracting

*Board action to approve/ratify\* items under Purchasing/Contracting, as listed/presented.*

1. Quote from EMS LINQ, LLC for unlimited script workflow platform licenses from November 1, 2024, through June 30, 2026, at a cost of \$9,734.00. This quote revises and extends the agreement with EMS LINQ, LLC from November 16, 2023.
2. Change Order from Franklin Interiors to refinish the entire floor of the High School auditorium instead of only the aiseways as originally quoted at a cost of \$25,365.00.
3. Solicitation of bids to replace two commercial kettles in the Middle School Kitchen, which will be paid through the Cafeteria Fund.
4. Designation of the *Mon Valley Independent* as a secondary newspaper of record for the district.
5. Quote from Steel Valley Fabrication, LLC to make a swing gate for the driveway behind the Middle School at a cost of \$4,965.00. The district will install the gate.
6. Payment for the replacement of the Secondary Campus marquee to be reimbursed to the General Fund with Capital Projects funds.

7. Business Subscription with Baldwin EMS for 2025 to provide ambulance services for district employees at a cost of \$500.00.
8. Quote from Looking Glass for two (2) EN24B XR carts and one (1) EN12 XR cart for the charging, storage and disinfection of virtual reality headsets at a cost of \$11,696.97, which includes shipping.
9. Proposal from Hospitality HSS to provide custodial services at a rate of \$24.27/hour.
10. Change Order from Hellas Construction Inc for the soft area on the baseball field, at a cost not to exceed \$6,000.00.

**8. FINANCIAL REPORTS**

*Board action to approve Financial Reports, as listed/presented*

- A. Secretary Receipts - \$19,767,512.40
- B. Student Activities - \$173,086.00
- C. Treasurer's Report - \$23,201,860.52
- D. Refunds Subtracted from Expenditures

<b>Account Description</b>	<b>Received From</b>	<b>Amount</b>
Due To/From Cafeteria	Lunch Hi/Low	\$54,094.10
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$15,211.04
Due To/From Cafeteria	FNS – Lunch	\$1,668.10
Due To/From Cafeteria	FNS – Breakfast-Needy	\$535.60
Due To/From Cafeteria	Payroll – June	\$1,688.44
Due To/From Cafeteria	Payroll – July	\$18,912.24
Due To/From Cafeteria	Payroll – August	\$9,301.22
Due To/From Cafeteria	Fringe Benefits – June, July & Aug	\$16,519.18
Insurance Copay	Pay Date – 09/20/24	\$39,904.05
Insurance Copay	Individuals	\$317.99
Early Retirement Benefits	AMCA	\$19,144.36
Supplies – MS	Blackbaud Giving Fund	\$130.00
Special Ed – Titan Shoppe	Jan – June Expenses	\$10,293.82
Supplies – High School – Pre-K	HS Pre-K	\$420.00
Food – High School – Pre-K	HS Pre-K	\$180.00
Tuition – Steel Center	Duquesne SD	\$40,469.55
Other Professional Services	System 4	\$270.00
Technology – Repairs and Maintenance	Student Obligations	\$820.00
Game Workers	Central Catholic	\$200.00
Existing Site Improvements	US Steel	\$90,818.00

E. Tax Collector's Report

<b>Tax Type</b>	<b>Received From</b>	<b>Amount</b>	<b>Commission</b>
Property Tax – West Mifflin	Jonathan Hess	\$15,970,219.72	N/A
Property Tax – Whitaker	Patty Pasquantonio	\$384,231.18	N/A
Earned Income Tax – West Mifflin	Jordan Tax Service	\$172,650.93	\$2,341.32
Earned Income Tax – Whitaker	Jordan Tax Service	\$8,328.32	\$109.83
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$49,891.85	\$997.84
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$1,375.00	\$27.50
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$7,785.62	\$3,750.55

Delinquent Realty Tax – Whitaker	Legal Tax Service	\$450.00	\$2.12
Delinquent LST Tax – West Mifflin	Legal Tax Service	\$3.79	\$0.21
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$3,666.78	\$201.67
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$2,708.71	\$148.98
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$536.49	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$249.79	N/A
Del Realty Tax – Civil Action – W Mifflin	Legal Tax Service	\$48,087.39	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$340.21	N/A

F. Online Sales – September

Football	\$17,752.38
Boys Soccer	\$2,813.13
Girls Soccer	\$2,098.98
Volleyball	\$2,533.68
Card Point	\$4,143.00
Homecoming Dance	\$10,946.88
Titan Shoppe	\$2,742.69
Titan Gear	\$114.37
Total	\$43,145.11

**9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS**

*Board Action to approve/ratify\* Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service	WSD-291	Parking, Filing, Bank, and Notary Fees and Postage	\$536.26
2. Andrews and Price	11433	September Monthly Retainer	\$1,000.00
3. Andrews and Price	11145, 11432, 11439, 11443, 11442, 11441, 11444, 11431, 11430, 11446, 11440	September Other Professional Services	\$9,310.00
4. Andrews and Price	11445, 11435, 11424, 11423, 11448, 11447, 11429, 11437, 11427, 11425, 11426, 11436, 11434, 11438, 11428	September Real Estate Related Services	\$3,225.50
5. Cavaliere Court Reporting, LLC	INV. 269	Student Disciplinary Hearings	\$760.00
6. Evashavik Law. LLC	20240911, 20240919	Student Disciplinary Hearings	\$1,800.00
7. Legal Tax Service	WSD-292	Commission/Fees for Business Privilege, LST and Mercantile Taxes	\$19,388.53

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

**10. DISTRICT OPERATIONS**

*Board Action to approve/ratify\* items under District Operations, as listed/presented.*

- A. The Board of School Directors, having reviewed the Statement of Charges and Notice of Hearing prepared regarding Employee #3617 and having determined that the charges, if proven, constitute sufficient grounds for termination of employment, hereby approves and adopts the Statement of Charges and directs the Administration to deliver the Statement of Charges to the Employee.

- B. Proposal for the High School Titan Marching Band Trip to Pigeon Forge, TN from March 20-23, 2025, as presented.
- C. Proposal for the High School's 2025 Spring Musical Production, as presented.
- D. Additional Handbook for the 2024-2025 school year, as presented:

Titan Academy

**11. SUPERINTENDENT'S REPORTS**

*Board Action to approve/ratify\* Superintendent's Reports, as listed/presented.*

- A. Home & School Visitor's Report – August/September 2024
- B. Student Services
  - 1. Expulsion of Student #15729 for the remainder of the 2024-2025 school year, as presented.
- C. Student Activities

ID	Staff/Bldg	Activity/Location	#Students	Grade(s)	Date
1482441	Amanda Monzak/MS	Stem Design Challenge/ Commonwealth Charter Academy	12	5	3/26/25
1483436	Deana Wallace/HS	UPMC Pathways to Work Educational Career Event/Acrisure	30	11-12	12/4/24
1483676	Michael Miller/HS	SACP Annual Faraday Lecture/ Soldiers & Sailors Hall	40	10-12	11/13/24
*1487722	Ashley Dreistadt/MS	CBI West Mifflin Post Office/WM	35	4-8	9/26/24
*1491172	Melissa Welsh/HS	TCA Visits Fort Pitt Museum/Pgh	20	K-8	10/4/24
1492700	Christine O'Lare/HS	Student Leadership Summit/CCAC Allegheny Campus	3-6	10-12	10/29/24
*1493185	Jayson Monroe/HS	TJ Band Festival/TJ High School	90	9-12	10/5/24
*1493195	Jayson Monroe/HS	McKeesport Tournament of Band/ McKeesport HS	90	9-12	10/12/24
1493761	Melissa Prutz/HS	2024 Young Playwrights Festival/ City Theater Company	35	10-12	10/18/24
1494436	Thomas Weir/HS	Veterans Day Parade/Pgh	40	9-12	11/11/24
1495338	Brian Aufman/HS	Creative Convention/Springdale Jr/Sr HS	5	9-12	10/31/24
1497625	Brian Aufman/HS	Word Master Competition/ Franklin Regional HS	5	9-12	11/18/24
1498118	Ray Rost/HS	Future Voices of the People/Duquesne University	12-20	10-12	11/7/24
1500187	Ashley Dreistadt/MS	CBI Carnegie Library/Homestead	35	4-8	10/29/24
1500659	Tim Milko/CB	Schooltime Learning with Pittsburgh Symphony/Heinz Hall	130	K-1	11/21/24
1501771	Amanda Monzak/MS	Science Bowl/Carnegie Museum	14	4-5	2/7/25
1502661	Bradley Mitchell/HS	Cleveland Trip NBA game/Cleveland	54	10-12	2/21/25
1503234	Kevin Kocher/HS	Beauty and the Beast/Byham	80-100	9-12	11/7/24

D. Student Fundraising Activities

ID	Club	Sponsor	Fundraiser	Use of Funds	Date(s)
1491901	MS WIRC Reading	Janet Parson	\$1 Lollipop Pull	Club Activities	11/12-11/26 & 1/14-1/31
*1492246	MS StuCo	Ashley Dreistadt	Various blue & gold items for pep rallies & home sport games	Club Activities	10/1-5/15
1495737	MS StuCo	Ashley Dreistadt	Sarris Candy Holiday sale	Club Activities	11/4-11/15
1495741	MS StuCo	Ashley Dreistadt	Sarris Pretzels & Candy Bar sale	Club Activities	11/4-2/14
*1495769	HS Senior Class	Kristen Bonacci	Halloween Door Decorating contest	Donations	10/15-10/31
*1497171	HS Tech Ed	Marc Gambino	Make & sell products	Club Activities	2024-25 SY
*1498828	MS Kindness	Gina Hilligsberg & Shelley Bishop	Give Cancer the Boot	Donation	10/14-10/18
1500375	MS Job Holders/ Student Activities	Mindy McClelland & Stacy Galiyas	8th Grade Fun Fall Reward	Club Activities	10/25/24
1502662	HS Sophomore Class	Bradley Mitchell	Pittsburgh Popcorn	Offset Trip Costs	10/28-11/15
1503118	MS Drama	Nina Ruffing	Pancake Breakfast	Offset Show Costs	3/1/25
1503764	MS4-5 Kindness	Gina Hilligsberg & Shelley Bishop	Halloween Smencils	Club Activities	10/24-10/31

E. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
441	HS Cafeteria	October 22 (2:30 PM – 6:30 PM)	Grief Support Groups/HS Guidance (Jennifer Shields)	n/a
5129	HV Classroom	October 16 (6:30 PM – 8:30 PM)	Community Outreach Fall Open House/Champions (Gina Calfo)	n/a

F. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
1473294	Heather Vidic/CB	2024 Innovate and Integrate: MTSS & PBIS Advanced Implementation Forum/ Hershey, PA	11/13/24-11/15/24 3 days	\$805	Yes
1479312	Mary Bekavac/HV	ECRI: Increasing Intensity Across Tiers/PaTTAN	12/11/24 1 day	\$14	Yes
1481395	Alexa Pantuso/HV	ECRI: Increasing Intensity Across Tiers/PaTTAN	12/11/24 1 day	\$14.07	Yes
1484059	Karen Truax/HV	ECRI Foundational Skills/PaTTAN	10/23/24-10/24/24 2 days	\$45.56	Yes
1487104	Stephanie Didjunas/HV	ECRI Foundational Skills/PaTTAN	10/23/24-10/24/24 2 days	\$42.88	Yes
1488966	Taylor Bowman/CB	Structured Literacy Training for Autistic & Life Skills Support Educators/ AIU Waterfront	10/3/24, 10/22/24 11/20/24, 1/23/25 4 days	\$0	Yes
1489058	Alexa Pantuso/HV	Nurturing Potential in Every Learner/Online	10/14/24	\$0	Yes
1490607	Jennifer Shields/HS	2024 Innovate and Integrate: MTSS & PBIS Advanced Implementation Forum/ Hershey, PA	11/13/24-11/15/24 3 days	\$627	Yes

1490609	Christine O'Lare/HS	2024 Innovate and Integrate: MTSS & PBIS Advanced Implementation Forum/ Hershey, PA	11/13/24-11/15/24 3 days	\$945	Yes
1491049	Melissa Wall/Admin	The 3 R's of School Social Work/Univ of Pgh	11/4/24 1 day	\$95	No
1491225	Jennifer Zitelli/CB	ECRI Training/PaTTAN	10/18/24, 10/25/24 2 days	\$0	Yes
1491507	Justin Sickles/HS	SciTech Days/Carnegie Science Center	10/25/24, 1/17/25 2/21/25, 3/21/25 4 days	\$0	Yes
1491514	Jill Jakub/HS	The 3 R's of School Social Work/Univ of Pgh	11/4/24 1 day	\$95	No
1492154	Holly Miller/CB	ECRI Training/PaTTAN	10/18/24, 10/25/24 2 days	\$0	Yes
1492782	Anna Kudla/HS	PASCC Conference/Laurel Highland HS	11/22/24 1 day	\$0	Yes
1492786	Justin Sickles/HS	Central Regional Meeting of ACS/Greentree	11/6/24-11/8/24 3 days	\$0	Yes
1493651	Gina Hilligsberg/MS	PBIS Elementary Student Summit/AIU Waterfront	12/12/24 1 day	\$0	Yes
1493829	Michael Miller/HS	PPG Energy Education Workshop/Oakdale	10/22/24 1 day	\$0	Yes
1493850	Jennifer Johnston/HV	Access PA Training/Virtual	10/21/24 1 day	\$0	Yes
1495534	Shelley Bishop/MS	PBIS Elementary Student Summit/AIU Waterfront	12/12/24 1 day	\$0	Yes
1499562	Lauren Rowe/HS	Fall Counselors Meeting/Steel Center	11/7/24 1/2 day	\$0	Yes
1499670	Jodie Lyons/MS	Allegheny Co School Counselors Assoc Fall Mtg/ Penn State Greater Allegheny	10/25/24 1 day	\$0	No
1499995	Amanda Monzak/CB	South Hills Area Gifted Consortium/Bethel Park	11/14/24 1 day	\$0	Yes
1502255	Christine O'Lare/HS	PASCC Conference/Laurel Highland HS	11/22/24 1 day	\$104.42	Yes
1502359	JoAnn DeClair/Admin	Data Summit/Hershey	3/24/25-3/26/25 3 days	\$2,095	No
1502525	Karen Sabo/Admin	Data Summit/Hershey	3/24/25-3/26/25	\$445	No
1502563	Kennedy Figas/MS	Supporting ELs with IEPs/ PLUSS Framework/AIU Waterfront	10/25/24 1 day	\$0	Yes

## 12. PROFESSIONAL PERSONNEL

*Board Action to approve/ratify\* items under Professional Personnel, as listed.*

### A. Leaves of Absence

- \*Employee #546, beginning September 21, 2024 through September 20, 2025, under the provisions of the Family Medical Leave Act (FMLA), with dates to be determined as needed

### B. Resignation

- Employee #815, effective Friday, October 11, 2024

C. Other

1. Graduate Credit Reimbursement, as per the WMFT Collective Bargaining Agreement:

Nikki Losteter	Three Credits	Summer 2024	\$ 750.00
Mackenzie Whalen	Six Credits	Summer 2024	\$1,500.00

2. Additional Student Activity/Club Sponsor for the 2024-2025 school year:

**MIDDLE SCHOOL**

TITLE	NAME
Student Police Academy	Paul Eagle

**13. NON-CERTIFIED PERSONNEL**

*Board action to approve/ratify\* items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

- \*Employee #3880, unpaid days on Thursday, October 3, 2024; Friday, October 11, 2024; Thursday, October 24, 2024 through Friday, November 1, 2024
- \*Employee #3878, unpaid leave of absence beginning Monday, September 23, 2024 through Friday, May 30, 2025
- \*Employee #519, beginning October 14, 2024 through October 13, 2025, under the provisions of the Family Medical Leave Act (FMLA), with dates to be determined as needed

B. Resignations/Terminations

1. Termination of employee #3879, effective Friday, October 18, 2024

C. Hires/Transfers

- \*Bernie Zurawski, Cafeteria General Worker at the Middle School, 7:00 AM – 10:00 AM shift, effective Monday, September 23, 2024
- \*Carmen Ciorra, Class I Custodian at the Middle School on the 3:00 PM – 11:00 PM shift, effective Monday, September 30, 2024
- \*Anthony Potter, transfer from Class I Custodian at the Middle School/Field House on the 2:00 PM – 10:00 PM variable shift to the posted position of Class I Custodian at Clara Barton on the 11:00 AM – 7:00 PM shift, effective Monday, September 23, 2024. Mr. Potter was the senior qualified bidder for the position.
- Caleb Miller, transfer from Class I Custodian at the Middle School on the 11:00 PM – 7:00 AM shift to the posted position of Class I Custodian at the Middle School on the 6:00 AM – 2:00 PM shift, effective Monday, September 23, 2024. Mr. Miller was the senior qualified bidder for the position.

D. Other

1. Additional Bus and Van Drivers for Sun Coach Lines for the 2024-2025 school year:

Frank Ison	Van Driver		Devaile Price	Van Driver
Tania Komyanik	Bus Driver		Angela Redman	Bus Driver

2. Additional ESS Northeast Paraprofessional Staff for the 2024-2025 school year:

Kayla Bush-Johnson

3. Additional ESS Northeast Paraprofessional Staff for the 2024-2025 school year, pending receipt of clearances:

Robin Wyatt	Amyia Smith	Marietta Williams
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4. Additional Pool & Aquatics Staff for the 2024-2025 school year:

Adam Busowski	Jason Martin	Shea Tomko
Kaitlyn Kerrigan	Jayvon Thomson	Addison Upshaw

5. Mikelene Teter, \$5,000/year stipend, as the point person for all facilities requests, effective Friday, November 1, 2024
6. William Matthias, \$5,000/year stipend, for overseeing the high school marquee, effective Monday, October 7, 2024

E. Substitutes

1. \*Delaine Glaser, Cafeteria, effective October 1, 2024

**14. ATHLETIC PERSONNEL**

*Board action to approve/ratify\* items under Athletic Personnel, as listed.*

A. Hires

1. Dr. Dayna Sikora and Marc Gambino, High School Interscholastic Indoor Bocce Co-Coaches, effective Friday, October 18, 2024
2. Stacy Galiyas, District Intramural Empower Program Coach (K-3), effective Friday, October 18, 2024

B. Other

1. \*Employee #2422 removal of \$10,000/year stipend, as the point person for all facilities requests effective Thursday, October 31, 2024, and overseeing the high school marquee effective Monday, July 1, 2024

**15. BOARD PRESIDENT'S CORRESPONDENCE**

**16. EXECUTIVE SESSION DISCUSSION**

**17. BOARD REPORTS**

- A. Committees
- B. Steel Center

**18. SOLICITOR'S REPORT**

**19. OLD BUSINESS**

**20. NEW BUSINESS**

**21. ADJOURNMENT**