

**Thursday, May 9, 2024
Work Session**

The West Mifflin Area School District Work Session is held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting begins at 6:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

2. PRESENTATIONS

- A. Recognition of PMEA Students – Mr. Smeal and Mr. Monroe
- B. 2024-2025 Budget Presentation – Mr. Wehrer
- C. Student Board Representative Report (Regular Board Meeting)

3. ADDENDUM (Regular Board Meeting)

4. HEARING OF CITIZENS (Regular Board Meeting)

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

5. INFORMATION ITEMS

- A. None

6. BOARD SECRETARY'S REPORT

- A. Board of Directors
Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. April 11, 2024 – Discussed Personnel and Legal Issues
- b. April 18, 2024 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. April 11, 2024 – Work Session
- b. April 18, 2024 – Regular Board Meeting

7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

A. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

1. Revised April real estate tax refunds due for 2022 and 2023 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$80,730.91.
2. Transfer of \$320,000.00 from the General Fund to the Cafeteria Fund.
3. Board acceptance of the report from MaherDuessel, Certified Public Accountants, of the local financial audit for the fiscal year ending June 30, 2023, as presented.
4. Allegheny County Schools Health Insurance Consortium (ACSHIC) standard medical premium (monthly) rates for 2024-2025:

	<u>Individual</u>	<u>Parent & Child</u>	<u>Parent & Children</u>	<u>Employee & Spouse</u>	<u>Family</u>
Community Blue Flex PPO	\$878.85	\$1,970.39	\$2,167.42	\$2,387.43	\$2,482.27
Community Blue Flex EPO	\$820.99	\$1,841.50	\$2,025.60	\$2,230.29	\$2,319.04

These rates are a 9% increase from the 2023-2024 premiums.

5. Allegheny County Schools Health Insurance Consortium (ACSHIC) standard dental and vision premium (monthly) rates for 2024-2025:

Dental	Employee Only	\$32.16	5% increase
	Employee & Dependents	\$105.76	
Vision	Employee Only	\$6.53	3% increase
	Employee & Dependents	\$15.94	

6. Proposed Preliminary Budget 2024-2025 General Fund Budget and authorize its public display as presented.

B. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

1. Agreement with Adelphoi Education, Inc. to provide Special Education Services through their facility at 15020 Ardara Road, North Huntingdon, PA at daily rates as offered for the two programs for the 2024-2025 school year.
2. Agreement with UPMC Pediatrics, Endocrinology, Diabetes, and Metabolism to participate in a survey for students under the age of 13 with type 1 diabetes, with parent permission. The District will receive a \$1,000.00 stipend for participating.
3. Agreement with Nutrition, Inc. to provide contracted Food Service Management Services for the 2024-2025 school year. This agreement is the third renewal of the four-year contract. It is also recommended the Board approve the Cafeteria Fund Budget.
4. Agreement with the Allegheny Intermediate Unit for Comprehensive Services during the 2024-2025 school year per the cost schedule as presented.

5. Quote from PowerSchool for renewal of License and Subscription Fees for the Naviance Solution Suite from July 1, 2024 through June 30, 2025 at a cost of \$14,375.14.
6. Quote from PowerSchool for renewal of Schoology LMS subscription from July 1, 2024 through June 30, 2025 at a cost of \$16,463.40.
7. Renewal quote with Precision HR Solutions, Inc. for substitute services from July 1, 2024 through June 30, 2025, as presented.
8. Agreement with the Allegheny Intermediate Unit to purchase meals for the Pre-K program from July 1, 2024 through June 30, 2025, as presented.

8. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

A. Secretary's Receipts

1. April - \$3,307,567.95

B. Student Activities

1. April - \$173,056.68

C. Treasurer's Report

1. April - \$7,484,431.70

D. Refunds Subtracted from Expenditures

1. April

Account Description	Received From	Amount
Due To/From Cafeteria	Lunch Hi/Low	\$121,860.40
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$42,722.50
Due To/From Cafeteria	FNS – Lunch	\$4,158.98
Due To/From Cafeteria	FNS – Breakfast-Needy	\$1,656.00
Due To/From Cafeteria	State Breakfast Initiative	\$2,486.30
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$2,231.25
Insurance Copay	Pay Date – 04/19/24	\$37,437.89
Insurance Copay	Individuals	\$302.91
Early Retirement Benefits	AMCA	\$6,238.05
One to One Initiative – Technology	Student Obligations – MS	\$165.00
Regular Programs – Titan Thyme	Benefit Breakfast	\$205.63
Special Ed – Prof Services – SEEKS	AIU	\$10,200.00
Special Ed – Titan Shoppe	Merchant CD	\$14,317.16
Special Ed – Titan Shoppe	July – Dec Expenses	\$8,150.01
Library – Books & Periodicals – HM	Library Obligation	\$15.97
Custodian / Maintenance OT	Brookline Dance Studio	\$360.00
Custodian / Maintenance OT	The Dance Company	\$360.00
Bldg. & Grounds – Supplies – HS	Brookline Dance Studio	\$30.00
Bldg. & Grounds – Supplies – MS	The Dance Company	\$30.00
Transportation Homeless/Fosters	Allegheny County	\$55,367.72
Technology – Repairs and Maintenance	PowerSchool	\$3,412.72

Activities – Salaries	Brookline Dance Studio	\$390.00
Activities – Salaries	The Dance Company	\$360.00
Safety/Security Services – District	Brookline Dance Studio	\$129.00
Safety/Security Services – District	The Dance Company	\$129.00
Misc. Expenses (Stage Hands)	Brookline Dance Studio	\$130.00
Misc. Expenses (Stage Hands)	The Dance Company	\$120.00
Spring Musical	Ticket Sales	\$250.00
Athletics – Supplies – District	WPIAL	\$1,142.77

E. Tax Collector's Report

1. April

Tax Type	Received From	Amount	Commission
Earned Income Tax – West Mifflin	Jordan Tax Service	\$117,524.78	\$1,729.19
Earned Income Tax – Whitaker	Jordan Tax Service	\$6,559.45	\$97.72
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$23,522.82	\$470.46
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$44,397.89	\$35,072.84
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$927.64	\$916.04
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$3,133.57	\$172.35
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$28,633.89	\$1,574.86
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$120.26	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$266.03	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$472,301.98	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$12,478.01	N/A

9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Services	WSD-276	Filing Fees – Whitaker	\$163.02
2. Legal Tax Services	WSD-277	Quarterly Commissions and Fees for Business Privilege, LST and Mercantile Taxes	\$8,448.84
3. Legal Tax Services	WSD-278	Filing, Bank and Notary Fees, and Postage	\$618.97

B. All Bills and Cash Disbursements for Public Safety, LLC.

C. All other Bills, P-Cards, Purchase Orders, and Cash Disbursement Reports

10. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

A. Creation of a Titan Training Club at the Middle School for the 2024-2025 school year

11. SUPERINTENDENT'S REPORTS

Board Action to approve/ratify Superintendent's Reports, as listed/presented.*

A. Home & School Visitor's Report

B. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
1375904	Bradley Mitchell/HS	Pittsburgh Pirates Game/Pgh	50	10-12	5/23/24
*1376634	Ashley Dreistadt/MS	PIA & Allegheny Airport Tour-Career Day/West Mifflin	30	6-12	5/9/24

C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*MS Student Activities (Gr 6)	Stacy Galiyas	Pie in the Face	Club Activities	5/1/24 – 5/21/24

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
353	HS Auditorium Lobby, Back Parking Lot	September 21 (7:00 AM – 5:00 PM)	Arts Festival/WM Community Foundation (Ray Rost)	n/a

E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*1372069	Justin Sickles/HS	Design, Create, Innovate: Laser Cutting for an Enhanced STEAM Experience/AIU Waterfront	5/8/24 1 day	\$0	Yes

12. PROFESSIONAL PERSONNEL

13. NON-CERTIFIED PERSONNEL

14. ATHLETIC PERSONNEL

15. BOARD PRESIDENT’S CORRESPONDENCE

16. EXECUTIVE SESSION DISCUSSION

17. BOARD REPORTS

- A. Committees
- B. Steel Center

18. SOLICITOR’S REPORT

19. OLD BUSINESS

20. NEW BUSINESS

21. ADJOURNMENT