

**Thursday, May 16, 2024
Regular Meeting Agenda**

The West Mifflin Area School District Regular Board Meeting is held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting begins at 7:00 p.m.

1. OPENING EXERCISES

- A. Pledge to the Flag
- B. Roll Call

2. PRESENTATIONS

- A. Student Board Representative Report
- B. Legal Tax Service

3. ADDENDUM

4. HEARING OF CITIZENS

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

5. INFORMATION ITEMS

- A. Congratulations to Makaila Baker (Grade 12) and Evel Watkins (Grade 12) for being honored as the 2024 Spring SHASDA Award Winners.

6. BOARD SECRETARY'S REPORT

- A. Board of Directors

Board action to approve/ratify items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. April 11, 2024 – Discussed Personnel and Legal Issues
- b. April 18, 2024 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. April 11, 2024 – Work Session
- b. April 18, 2024 – Regular Board Meeting

7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

A. Finance

Board action to approve/ratify items under Finance, as listed/presented.*

1. Revised April real estate tax refunds due for 2022 and 2023 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$80,730.91.
2. Transfer of \$320,000.00 from the General Fund to the Cafeteria Fund.
3. Board acceptance of the report from MaherDuessel, Certified Public Accountants, of the local financial audit for the fiscal year ending June 30, 2023, as presented.
4. Allegheny County Schools Health Insurance Consortium (ACSHIC) standard medical premium (monthly) rates for 2024-2025:

	<u>Individual</u>	<u>Parent & Child</u>	<u>Parent & Children</u>	<u>Employee & Spouse</u>	<u>Family</u>
Community Blue Flex PPO	\$878.85	\$1,970.39	\$2,167.42	\$2,387.43	\$2,482.27
Community Blue Flex EPO	\$820.99	\$1,841.50	\$2,025.60	\$2,230.29	\$2,319.04

These rates are a 9% increase from the 2023-2024 premiums.

5. Allegheny County Schools Health Insurance Consortium (ACSHIC) standard dental and vision premium (monthly) rates for 2024-2025:

Dental	Employee Only	\$32.16	5% increase
	Employee & Dependents	\$105.76	
Vision	Employee Only	\$6.53	3% increase
	Employee & Dependents	\$15.94	

6. Proposed Preliminary Budget 2024-2025 General Fund Budget and authorize its public display as presented. The proposed real estate tax rate remains unchanged at 26.5691 mills; the proposed revenues are \$65,286,890; and the proposed expenditures are \$68,047,971. The difference of \$2,761,081 will be made up by the general fund balance.
7. May real estate tax refunds due for 2022 and 2023 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$5,130.71 as presented by the respective tax collectors. The refunds are the result of changes in the real estate tax assessment values established by Allegheny County.
8. Proposed 2024-2025 Steel Center for Career and Technical Education Operating Budget of \$7,578,699 and Administrative Budget of \$220,282.
9. Proposed 2024-2025 Southeastern Area Special School Administrative Budget of \$323,358.

B. Purchasing/Contracting

Board action to approve/ratify items under Purchasing/Contracting, as listed/presented.*

1. Agreement with Adelphoi Education, Inc. to provide Special Education Services through their facility at 15020 Ardara Road, North Huntingdon, PA at daily rates as offered for the two programs for the 2024-2025 school year.
2. Agreement with UPMC Pediatrics, Endocrinology, Diabetes, and Metabolism to participate in a survey for students under the age of 13 with type 1 diabetes, with parent permission. The District will receive a \$1,000.00 stipend for participating.
3. Agreement with The Nutrition Group to provide contracted Food Service Management Services for the 2024/2025 school year. This agreement is the third year of a potential five-year contract, which must be renewed annually. It is also recommended the Board approve the Cafeteria Fund Budget, as presented.
4. Agreement with the Allegheny Intermediate Unit #3 for Comprehensive Services during the 2024-2025 school year per the cost schedule as presented.
5. Quote from PowerSchool for renewal of License and Subscription Fees for the Naviance Solution Suite from July 1, 2024, through June 30, 2025, at a cost of \$14,375.14.
6. Quote from PowerSchool for renewal of Schoology LMS subscription from July 1, 2024, through June 30, 2025, at a cost of \$16,463.40.
7. Renewal quote with Precision HR Solutions, Inc. for substitute services from July 1, 2024, through June 30, 2025, as presented.
8. Agreement with the Allegheny Intermediate Unit #3 to purchase meals for the Pre-K program from July 1, 2024, through June 30, 2025, as presented.
9. Quote from Hellas Construction, Inc. to install Helix synthetic turf on the Secondary Campus softball and baseball fields at a cost of \$1,234,919.00. The cost will be paid partially through approximately \$380,000 in ARP ESSER funding; the balance will be paid through the General Fund.
10. Quote from Hellas Construction, Inc. to install 150 lineal feet of a 60-foot-high protective netting system between the softball and baseball fields on the Secondary Campus at a cost of \$109,660.00.
11. Quote from NGU Sports Lighting to install the Ephesus solid-state LED sports lighting system at the softball and baseball fields on the Secondary Campus at a cost of \$538,000.
12. Quote from Atlantic Engineering Services to provide structural engineering services for the ceiling of the women's restroom at the High School football stadium at a cost of \$3,600, plus expenses, as presented.
13. Quote from Shults Ford South for two (2) Ford Transit cargo vans at a per-vehicle cost of \$56,621.00 for a total cost of \$113,242.00 through the COSTARS cooperative purchasing program.
14. Purchase of two (2) sport utility vehicles (SUVs) at a cost not to exceed \$45,000.00 per vehicle. Bid specifications will be advertised. The costs of these vehicles will be paid

through the Bipartisan Safer Communities Act (BSCA) Stronger Connections Grant (SCG).

15. Memorandum of Understanding with the Allegheny Intermediate Unit #3 to be part of the 2024-2025 Title III Consortium, as presented.
16. Renewal quote with Incident IQ for a subscription to the iiQ Platform with Ticketing software from July 1, 2024, through June 30, 2025, at a cost of \$5,542.20.
17. Lease Agreement with IBIS Kennywood LLC to rent space at the Kennywood Shops for the Titan Academy for a three-year period beginning on July 1, 2024, and ending on June 30, 2027. Monthly rent shall be: \$2,376.17 for Year 1; \$2,480.87 for Year 2; and \$2,521.50 for Year 3, as presented.
18. Purchase of curriculum materials for the Arts and Electives, as presented, not to exceed \$325,000.00. Also, the solicitation of bids for those items that exceed the bid threshold.

8. FINANCIAL REPORTS

Board action to approve Financial Reports, as listed/presented

A. Secretary's Receipts

1. April - \$3,307,567.95

B. Student Activities

1. April - \$173,056.68

C. Treasurer's Report

1. April - \$7,484,431.70

D. Refunds Subtracted from Expenditures

1. April

Account Description	Received From	Amount
Due To/From Cafeteria	Lunch Hi/Low	\$121,860.40
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$42,722.50
Due To/From Cafeteria	FNS – Lunch	\$4,158.98
Due To/From Cafeteria	FNS – Breakfast-Needy	\$1,656.00
Due To/From Cafeteria	State Breakfast Initiative	\$2,486.30
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$2,231.25
Insurance Copay	Pay Date – 04/19/24	\$37,437.89
Insurance Copay	Individuals	\$302.91
Early Retirement Benefits	AMCA	\$6,238.05
One to One Initiative – Technology	Student Obligations – MS	\$165.00
Regular Programs – Titan Thyme	Benefit Breakfast	\$205.63
Special Ed – Prof Services – SEEKS	AIU	\$10,200.00
Special Ed – Titan Shoppe	Merchant CD	\$14,317.16
Special Ed – Titan Shoppe	July – Dec Expenses	\$8,150.01
Library – Books & Periodicals – HM	Library Obligation	\$15.97
Custodian / Maintenance OT	Brookline Dance Studio	\$360.00
Custodian / Maintenance OT	The Dance Company	\$360.00

Bldg. & Grounds – Supplies – HS	Brookline Dance Studio	\$30.00
Bldg. & Grounds – Supplies – MS	The Dance Company	\$30.00
Transportation Homeless/Fosters	Allegheny County	\$55,367.72
Technology – Repairs and Maintenance	PowerSchool	\$3,412.72
Activities – Salaries	Brookline Dance Studio	\$390.00
Activities – Salaries	The Dance Company	\$360.00
Safety/Security Services – District	Brookline Dance Studio	\$129.00
Safety/Security Services – District	The Dance Company	\$129.00
Misc. Expenses (Stage Hands)	Brookline Dance Studio	\$130.00
Misc. Expenses (Stage Hands)	The Dance Company	\$120.00
Spring Musical	Ticket Sales	\$250.00
Athletics – Supplies – District	WPIAL	\$1,142.77

E. Tax Collector's Report

1. April

Tax Type	Received From	Amount	Commission
Earned Income Tax – West Mifflin	Jordan Tax Service	\$117,524.78	\$1,729.19
Earned Income Tax – Whitaker	Jordan Tax Service	\$6,559.45	\$97.72
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$23,522.82	\$470.46
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$44,397.89	\$35,072.84
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$927.64	\$916.04
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$3,133.57	\$172.35
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$28,633.89	\$1,574.86
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$120.26	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$266.03	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$472,301.98	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$12,478.01	N/A

9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

Board Action to approve/ratify Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Services	WSD-276	Filing Fees – Whitaker	\$163.02
2. Legal Tax Services	WSD-277	Quarterly Commissions and Fees for Business Privilege, LST and Mercantile Taxes	\$8,448.84
3. Legal Tax Services	WSD-278	Filing, Bank and Notary Fees, and Postage	\$618.97
4. Andrews and Price	9323	April Monthly Retainer	\$1,000.00
5. Andrews and Price	9332, 9325, 9329, 9326, 9330, 9321, 9324, 9319, 9328, 9320	April Other Professional Services	\$4,365.35
6. Andrews and Price	9331, 9318, 9334, 9327, 9333, 9315, 9314, 9332, 9317, 9316	April Real Estate Related Services	\$5,591.00

B. All Bills and Cash Disbursements for Public Safety, LLC.

C. All other Bills, P-Cards, Purchase Orders, and Cash Disbursement Reports

10. DISTRICT OPERATIONS

Board Action to approve/ratify items under District Operations, as listed/presented.*

- A. Creation of a Titan Training Club at the Middle School for the 2024-2025 school year, with a paid sponsor
- B. Elimination of a Second Grade Teacher position at Clara Barton Elementary for the 2024-2025 school year.
- C. Creation of a First Grade Teacher position at Clara Barton Elementary for the 2024-2025 school year
- D. 2024-2025 Flexible Instructional Days Plan, as presented
- E. Statement of Charges for Employee #3109, as presented
- F. WMFT Grievance Settlement, as presented

11. SUPERINTENDENT’S REPORTS

Board Action to approve/ratify Superintendent’s Reports, as listed/presented.*

- A. Home & School Visitor’s Report – April 2024
- B. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
1375904	Bradley Mitchell/HS	Pittsburgh Pirates Game/Pgh	50	10-12	5/23/24
*1376634	Ashley Dreistadt/MS	PIA & Allegheny Airport Tour-Career Day/West Mifflin	30	6-12	5/9/24

- C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*MS Student Activities (Gr 6)	Stacy Galiyas	Pie in the Face	Club Activities	5/1/24 – 5/21/24

- D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
353	HS Auditorium Lobby, Back Parking Lot	September 21 (7:00 AM – 5:00 PM)	Arts Festival/WM Community Foundation (Ray Rost)	n/a
4129	MS Track	July 18 (9:30 AM – 11:00 AM)	Field Day/Champions Before/After School Program (Gina Calfo)	n/a

- E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*1372069	Justin Sickles/HS	Design, Create, Innovate: Laser Cutting for an Enhanced STEAM Experience/AIU Waterfront	5/8/24 1 day	\$0	Yes
*1387509	William Matthias/MS	Quarterly AIU3 Esports Networking Meeting/AIU Waterfront	5/14/24 1 day	\$0	No

12. PROFESSIONAL PERSONNEL

Board Action to approve/ratify items under Professional Personnel, as listed.*

A. Leaves of Absence

- 1. *Employee #472, unpaid days on Monday, April 15, 2024 and Monday, April 22, 2024
- 2. *Employee #1604, unpaid days Wednesday, April 10, 2024 through Friday, April 12, 2024; Tuesday, April 16, 2024; and Thursday, April 25, 2024
- 3. *Employee #3702, unpaid day on Tuesday, April 30, 2024 (half-day PM)
- 4. *Employee #2327, unpaid day on Thursday, May 2, 2024

B. Hires

- 1. 2024 Summer Music Program Teachers; \$30.50/Hour (2023-24 Homebound rate):

Position	Name
Band Boot Camp	Jayson Monroe, Michaela Gett
Drama Boot Camp	Melissa Prutz, Nina Ruffing
Choir Boot Camp	Melissa Prutz, Ericka Sanders
String Boot Camp	Jeffrey Kesser

- 2. Titan Cyber Academy 2024 Secondary Summer School Teachers; \$30.50/Hour (2023-24 Homebound rate):

Position	Name
Science	Anna Kudla
English	Elizabeth Takach
Math	Mychele Westerlund
Social Studies	Lucas Krajack
Physical Education	Stacy Galiyas

- 3. Titan Cyber Academy 2024 Elementary Enrichment Teachers; \$30.50/Hour (2023-24 Homebound rate):

Position	Name
Kindergarten	Angela Baroffio
First Grade	Victoria Augustine
Second Grade	Stephen Fenwick
Third Grade	Elizabeth Smart
Fourth Grade	Gina Hilligsberg
Sixth Grade	Daryl Carter

- 4. Transfers/Assignments for the 2024-2025 School Year:

Employee #	New Assignment
2191	Clara Barton Grade 1
384	Clara Barton Grade 3
2261	Clara Barton/Homeville STEM
3826	Homeville Grade 2
1709	Homeville Physical Education

2040	Middle School Grade 6
3838	Clara Barton Special Education
825	Clara Barton Grade 3
1969	Middle School Title I Grades 4-5

C. Other

1. Graduate Credit Reimbursements, as per the WMFT Collective Bargaining Agreement:

Mackenzie Whalen	Three Credits	Spring 2024	\$750.00
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13. NON-CERTIFIED PERSONNEL

Board action to approve/ratify items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. *Employee #3724, unpaid days beginning Friday, April 26, 2024 through Thursday, May 2, 2024; Thursday, May 9, 2024; and Thursday, May 16, 2024 (half-day PM)
2. *Employee #3304, unpaid days on Thursday, April 25, 2024 and Wednesday, May 15, 2024
3. Employee #3075, unpaid day on Friday, May 17, 2024

B. Resignations

1. Rosemary Yurkovich, Title I part-time Paraeducator at Homeville, effective Wednesday, May 29, 2024

C. Retirements

1. Kathy Pollock, part-time Paraeducator at the Middle School, effective Wednesday, May 29, 2024

D. Hires

1. ESY Program Paraeducators, June 17, 2024 through July 11, 2024 (Monday-Thursday, not July 4, 2024); 8:30 AM-12:30 PM; In-Service Day on June 14, 2024, 9:00 AM-12:00 PM; at the current substitute rate of \$15.00/hour:

Capri McDonald	Jaelynn Rudge
April Marihugh	

2. 2024 Summer Music Program, Artist in Residence; \$20.00/hour:

Position	Name
String Boot Camp	Nichole Thomas
Band Boot Camp	Daniel Gostein

3. 2024 Summer Workers at the rate of \$14.00/hour, beginning Monday, June 10, 2024 through Friday, August 9, 2024:

Evan Bost	Rayonna Dryer	Charles Piotrowski	Hunter Slobodnik
Ahmed Brown	Envaya Dukes	Lea Roberts	
Braden Crousey	Liberty Huff	Tyree Sauders	

4. Aaron Jennings, Full-Time District Electrician, at an annual salary of \$60,000.00, effective date to be determined.
5. Additional ESY Program Paraeducator, June 17, 2024 through July 11, 2024 (Monday-Thursday, not July 4, 2024); 8:30 AM-12:30 PM; Individual's 2023-2024 hourly rate as stated in current SEIU contract; In-Service Day on June 14, 2024, 9:00 AM-12:00 PM:

Leonna Egenlauf

E. Other

1. ESS Northeast Paraprofessional Staff for the remainder of the 2023-2024 school year, effective Friday, May 17, 2024:

April Marihugh	Shemeka Smith
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2. Precision Permanent Paraprofessional Staff for the 2023-2024 school year:

Capri McDonald	Denise Smith
Kimberly Cobbs	Marci McCorkle

14. ATHLETIC PERSONNEL

Board action to approve/ratify items under Athletic Personnel, as listed.*

A. Resignations

1. Nicole DeLandro, Middle School Head Volleyball Coach, effective Wednesday, May 8, 2024
2. Larry Dine, High School Third Assistant Band Director, effective Tuesday, May 14, 2024

B. Hires

1. Haley Nagel, High School Varsity Volleyball Assistant Coach, effective Friday, May 17, 2024
2. Michaela Gett, High School First Assistant Marching Band Director, effective Friday, May 17, 2024

15. BOARD PRESIDENT’S CORRESPONDENCE

16. EXECUTIVE SESSION DISCUSSION

17. BOARD REPORTS

- A. Committees
- B. Steel Center

18. SOLICITOR’S REPORT

19. OLD BUSINESS

20. NEW BUSINESS

21. ADJOURNMENT