

**Thursday, June 20, 2024**  
**Regular Meeting Agenda**

**The West Mifflin Area School District Regular Board Meeting is held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting begins at 7:00 p.m.**

**1. OPENING EXERCISES**

- A. Pledge to the Flag
- B. Roll Call

**2. PRESENTATIONS**

- A. None

**3. ADDENDUM**

**4. HEARING OF CITIZENS**

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident; current employee; or taxpayer
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

**5. INFORMATION ITEMS**

- A. The next Work Session (Thursday, August 1, 2024) and Regular Board Meeting (Thursday, August 8, 2024) will be held in the Middle School Cafeteria (81 Commonwealth Avenue). Both meetings begin at 7:00 p.m.

**6. GENERAL FUND BUDGET**

*Board action to approve items under General Fund Budget, as listed/presented.*

- A. Resolution adopting final budget for fiscal year 2024-2025 at \$68,252,476.

That the Board of Directors of West Mifflin Area School District, Allegheny County, hereby authorizes the expenditures as set forth herein during the School Year 2024-2025.

It is recommended the Board adopt, in compliance with Act 146 of 1998, the Proposed Budget for the 2024-2025 year in the amount of \$68,252,476 with the real estate tax millage rate of 26.5691 mills and that the real estate tax millage rate be further increased by 0 mills to accommodate the balancing of the Proposed Budget for a combined real estate tax millage rate of 26.5691 mills for the 2024-2025 school year.

- B. Resolution 2024-04 setting tax millage at .0265691 mills per dollar (26.5691 on each thousand dollars of assessed value) for the fiscal year beginning July 1, 2024.

That the Resolution be adopted as presented and read, and the proper officers be authorized to sign and execute same on behalf of the School Board.

- C. Copy of tax resolution be sent to each Tax Collector: Ratify the action of the Secretary to forward a copy of Tax Resolution to the Tax Collectors of West Mifflin Area School District instructing them to collect same.
- D. Director of Finance and Operations to request payment in lieu of taxes from United States Energy Research and Development Administration ERDA for the year 2024-2025. That the Director of Finance and Operations be authorized and directed to request the payment in lieu of taxes, the sum of \$413,100.80 based upon the current tax rate of 26.5691 mills and an estimated assessed valuation of the Bettis Site of \$15,548,167.00.
- E. Resolution that all Act 511 taxes be re-enacted to continue through the 2024-2025 School Year: That the Solicitor be authorized to draw up the proper resolution re-enacting all Act 511 taxes to continue throughout the 2024-2025 School Year.
- F. Act 511 Tax Resolution – continued in 2024-2025 without substantial change: Resolved that all taxes heretofore levied pursuant to the “Local Tax Enabling Act” #511, to with Earned Income Tax (EIT) at .5%, Local Services Tax (LST) at \$5.00, Admission at 10%, and Mercantile at 1-1/2 mills retail and 1 mill Wholesale, and Business Privilege at 6 mills per dollar of gross receipts and Deed Transfer at \$1.00 per \$100.00, be levied at the same rates, and that aforesaid Resolutions be continued without substantial change.
- G. Transfer principal and interest for 2024-2025 to Bond and Coupon Accounts authorized: That the Secretary be authorized to transfer Principal and Interest from the General Fund to the proper Bond and Coupon Accounts for payment when same is due.
- H. Resolution 2024-05 that a Tax Payment Plan per Act 1 of 2006 be offered in three installments with conditions as presented.
- I. Resolution 2024-06 that homestead and farmstead exclusion tax assessment reductions for the 2024-2025 year be enacted as per the Homestead Property Exclusion Program (Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). A total of \$2,216,983.68 is available this year to West Mifflin Area School District property owners in tax relief from gaming tax funds. Resolution provides 6,345 homesteads and farmsteads with a tax reduction of \$348.32; also allows 59 homesteads with exclusions up to the full assessed valuation of the property.

## **7. BOARD SECRETARY’S REPORT**

- A. Board of Directors
  - Board action to approve/ratify\* items under Board of Directors, as listed/presented.*
  - 1. Executive Sessions
    - a. May 9, 2024 – Discussed Legal and Personnel Issues
    - b. May 16, 2024 – Discussed Legal and Personnel Issues
  - 2. Approval of Minutes
    - a. May 9, 2024 – Work Session
    - b. May 16, 2024 – Regular Board Meeting
  - 3. Updates to the following policies, First Reading:
    - a. Policy #222 Tobacco and Vaping Products
    - b. Policy #227 Controlled Substances/Paraphernalia
    - c. Policy #323 Tobacco and Vaping Products
    - d. Policy #351 Controlled Substance Abuse
    - e. Policy #815.1 Use of Generative Artificial Intelligence in Education

## 8. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

### A. Finance

Board action to approve/ratify\* items under Finance, as listed/presented.

1. 2024/2025 insurance for General Liability, Commercial Automobile, Law Enforcement Liability and Umbrella coverage through Liberty Mutual Insurance Company and Paul Fisher Insurance Services LLC at an annual premium of \$112,278.00.
2. 2024/2025 insurance for Worker's Compensation coverage through Housing & Redevelopment Insurance Exchange (HARIE) and Paul Fisher Insurance Services LLC at an annual premium of \$167,051.00.
3. 2024/2025 insurance for School Leaders coverage through RSUI Group Inc. and Paul Fisher Insurance Services LLC at an annual premium of \$126,140.00.
4. 2024/2025 insurance for additional \$2,000,000.00 of School Leaders coverage through Kinsale and Paul Fisher Insurance Services LLC at an annual premium of \$26,396.00.
5. 2024/2025 insurance for Property and Crime coverage through Travelers Insurance and Paul Fisher Insurance Services LLC at an annual premium of \$183,858.00.
6. First National Bank as the school district's depository for the 2024-2025 school year.
7. Appeals of tax assessments to be based on an analysis in which the Allegheny County 2025 Common Level Ratio (CLR) of 52.7% is applied to the sales price of individual properties; if the difference between the CLR and the assessed value of the property is \$15,000 or more, then the district will appeal the tax assessment. The district is adopting this change now due to the anticipated deadline of October 1, 2024, for 2025 tax assessment appeals.
8. Authorization for the administration to pay usual customary and reasonable expenses for the month of July 2024, with such payments to be presented to the Board at its August meeting for ratification.
9. June real estate tax refunds due for 2022 and 2023 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$34,088.57 as presented by the respective tax collectors. The refunds are the result of changes in the real estate tax assessment values established by Allegheny County.
10. Finalization of the evaluation by the Board of Mr. Jeffrey Soles and authorization to post whether the Superintendent's goals were met on the district's website prior to July 1, 2024, pursuant to the Pennsylvania School Code of 1949 as amended.
11. Finalization of the evaluation of Dr. Jeffrey Solomon and authorization to post whether the Assistant Superintendent's goals were met on the district's website prior to July 1, 2024, pursuant to the Pennsylvania School Code of 1949 as amended.

### B. Purchasing/Contracting

Board action to approve/ratify\* items under Purchasing/Contracting, as listed/presented.

1. Authorization for the Solicitor's office to retain Mr. Mark Shonberg to complete a full appraisal report on property 0244-K-26 at a cost of \$3,750.00.

2. Renewal quote from Acadience Learning Online (ALO) for 1,000 software licenses each of ALO Math K-6, ALO Reading K-6 and ALO Reading K-6 Lexile Add-on at a cost of \$17,900.00.
3. Renewal quote from Frontline Technologies Group LLC for Absence & Substitute Management software at a cost of \$10,448.18.
4. Renewal quote from Harris School Solutions for Prosoft financial system software at a cost of \$35,646.97.
5. Renewal quote from PowerSchool for student information system add-ons software at a cost of \$17,828.91.
6. Renewal quote from PowerSchool for Enterprise Management Service software at a cost of \$6,864.00.
7. Renewal quote from PowerSchool for Naviance college and career readiness curriculum software at a cost of \$2,564.76.
8. Renewal quote from Aurora Educational Technology LLC for the Truancy Dashboard Plugin for PowerSchool at a cost of \$2,367.00.
9. Renewal quote from Issuetrak for maintenance workorder system software at a cost of \$1,484.00.
10. Renewal quote from Marcia Brenner Associates for PowerSchool plugin software at a cost of \$5,106.00.
11. Renewal quote from McGraw Hill LLC for ALEKS Math software at a cost of \$12,420.00.
12. Renewal quote from EMS LINQ Inc. for Social Media Hub software at a cost of \$865.00.
13. Renewal quote from MasterLibrary.com LLC for facilities rental Schedules software at a cost of \$2,250.00.
14. Renewal quote from BorderLAN Security for Family Zone Local Gateway and Linewize School Manager software at a cost of \$10,949.06.
15. Renewal quote from ROBOKIND for social skills curriculum at a cost of \$18,000.00.
16. Agreement with Maxim Healthcare Services to provide licensed health care personnel, as presented.
17. Quote from John D. Caruso Inc. for playground area paving at Homeville, at a cost of \$22,900.00, as presented.
18. Quote from Athletic Marking Company for track restriping at the High School Stadium, at a cost of \$12,500.00, as presented.
19. Agreement with Class Academy to provide educational services during the 2024-2025 school year, as presented.
20. Agreement with TCV Community Services to provide Student Assistance Program Liaison Services for the 2024-2025 school year, as presented.
21. Quote from DakTech to provide 24 student desktops for video editing and broadcasting at a cost of \$45,576.00.

22. Quote from CDWG for a four-year lease of 2,400 student laptops at an annual cost of \$329,967.00 for a total cost of \$1,188,000.00. The agreement includes a buyout option at the end of the lease for \$1.00.
23. Quote from Public Safety Security Consultants, LLC to provide security services in district schools and at district events for the next two school years. The hourly rate will be \$24.75 for the 2024-2025 school year and \$25.75 for the 2025-2026 school year.
24. Revised Quote from Hellas Construction, Inc. to install Helix synthetic turf and protective netting on the Secondary Campus softball and baseball fields at a cost of \$1,498,329.00. The additional scope of work includes moving the backstop on the baseball field, converting baseball mounds from clay to synthetic turf, and upgrading softball and baseball bullpens to new synthetic turf.

**9. FINANCIAL REPORTS**

*Board action to approve Financial Reports, as listed/presented*

A. Secretary Receipts

1. May - \$5,931,536.44

B. Student Activities

1. May - \$191,317.11

C. Treasurer’s Report

1. May - \$8,051,524.42

D. Refunds Subtracted from Expenditures

1. May

<b>Account Description</b>	<b>Received From</b>	<b>Amount</b>
Due To/From Cafeteria	Lunch Hi/Low	\$115,273.85
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$39,665.60
Due To/From Cafeteria	FNS – Lunch	\$3,934.98
Due To/From Cafeteria	FNS – Breakfast-Needy	\$1,538.00
Due To/From Cafeteria	State Breakfast Initiative	\$2,321.80
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$3,213.47
Due To/From Cafeteria	Payroll – 03/22/24	\$33,391.46
Due To/From Cafeteria	Payroll – April	\$65,779.78
Due To/From Cafeteria	Fringe Benefits – March	\$6,793.39
Due To/From Cafeteria	Payroll – May	\$63,328.11
Due To/From Cafeteria	Fringe Benefits – April	\$6,793.39
Insurance Copay	Pay Date – 05/24/24	\$37,410.23
Insurance Copays	Individuals	\$381.44
Early Retirement Benefits	AMCA	\$6,238.05
Supplies – SEEKS Grant	AIU	\$3,895.50
Books & Periodicals – Elementary	Student Obligations	\$75.93
Regular Programs – Technology	HM – Student Obligations	\$462.00
Regular Programs – Technology	CB – Student Obligations	\$112.00
Regular Programs – Technology	HS – Student Obligations	\$4,357.00
Regular Programs – Technology	MS – Student Obligations	\$1,060.00

Special Ed – Prof Service – SEEKS	AIU	\$10,200.00
Special Ed – Titan Shoppe	Merchant CD	\$1,557.18
Tuition – Steel Center	Duquesne SD	\$41,607.00
Library – Books & Periodicals – HM	Student Obligations	\$21.51
Library – Books & Periodicals – CB	Student Obligations	\$34.94
Office of the Principal	Field Trip	\$345.00
Transportation Homeless/Fosters	Allegheny County	\$7,348.80
Tech Service – Laptop Insurance	Securranty Refund	\$605.72
Spring Musical	License Refund	\$400.00
Spring Musical	Ticket Sales	\$8,028.00

E. Tax Collector's Report

1. May

Tax Type	Received From	Amount	Commission
Earned Income Tax – West Mifflin	Jordan Tax Service	\$395,544.64	\$5,562.26
Earned Income Tax – Whitaker	Jordan Tax Service	\$19,185.18	\$254.86
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$53,823.11	\$1,076.46
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$889.00	\$17.78
Bus Privilege Tax – West Mifflin (Qtrly)	Legal Tax Service	\$121,568.27	N/A
Business Privilege Tax – Whitaker (Qtrly)	Legal Tax Service	\$55.35	N/A
LST Tax – West Mifflin (Qtrly)	Legal Tax Service	\$16,633.35	N/A
Mercantile Tax – West Mifflin (Qtrly)	Legal Tax Service	\$151,688.29	N/A
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$279,523.93	\$34,222.89
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$1,204.28	\$613.99
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$11,097.85	\$610.38
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$7,546.16	\$415.04
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$416.80	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$17.94	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$332,077.12	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$4,402.66	N/A

**10. INVOICES/BILLS PAYABLE/PURCHASE ORDERS**

*Board Action to approve/ratify\* Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Service, Inc.	WSD-279	Filing Fees	\$800.41
2. Legal Tax Service, Inc.	WSD-280	Parking, Filing and Bank Fees, and Postage	\$318.40
3. Andrews and Price	9591	Monthly Retainer	\$1,000.00
4. Andrews and Price	9586, 9603, 9602, 9579, 9578, 9577, 9601, 9600, 9585, 9599, 9582, 9580, 9581, 9583	May Real Estate Related Services	\$4,781.25
5. Andrews and Price	9590, 9593, 9597, 9594, 9598, 9589, 9588, 9592, 9587, 9595, 9584, 9596	May Other Professional Services	\$4,284.00
6. Legal Tax Service, Inc.	WSD-281	Filing Fees for Tax Liens	\$43,920.00
7. Legal Tax Service, Inc.	WSD-282	Filing Fees	\$398.71

B. All Bills and Cash Disbursement Reports for Public Safety, LLC.

C. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

**11. DISTRICT OPERATIONS**

*Board Action to approve/ratify\* items under District Operations, as listed/presented.*

A. Disposal of three (3) District upright pianos in accordance with Board Policy #701.1.

B. Elimination of a Grade 4 teaching position at the Middle School for the 2024-2025 school year

C. Creation of a Grade 5 teaching position at the Middle School for the 2024-2025 school year

D. 2023-2024 Act 44 Annual Safety Report, as presented and discussed in executive session

**12. SUPERINTENDENT’S REPORTS**

*Board Action to approve/ratify\* Superintendent’s Reports, as listed/presented.*

A. Home & School Visitor’s Report – May/June 2024

B. Student Activities

ID	Staff/Bldg	Activity/Location	#Students	Grade(s)	Date
1391700	Stacy Galiyas/MS	National Walk, Bike & Roll to School/West Mifflin	All with parent Permission	4-8	5/7/2025
1407376	Nina Ruffing/HS	ESY Trip to “Magical Land of Oz”/South Park Theatre	50	K-12	6/25/2024
1407479	Nina Ruffing/HS	ESY Trip to Denny’s/West Mifflin	45	K-12	7/11/2024

C. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
371	FH MS Track	June 17 – November 7 Monday – Thursday (not July 4, Sept 2, Oct 31) 6:00 PM – 8:00 PM	Football Practice/WM Youth Football (Jim Gatewood)	n/a
372 4347	ST Turf Field	August 10, 24; September 28 9:00 AM – 5:00 PM September 14 12:00 PM – 7:00 PM	Football Games/WM Youth Football (Jim Gatewood)	\$1,500

D. Conferences

ID	Name/Building	Conference/Location	Dates/#Days	Cost	Sub
*1387834	Danielle Onuffer/HM	PBIS Elementary Student Summit/AIU Waterfront	5/17/24 1 day	\$0	Yes
*1389244	Ashley Green/HM	PBIS Elementary Student Summit/AIU Waterfront	5/17/24 1 day	\$0	Yes
1390335	Dayna Sikora/Admin	2024 Special Education Leadership Academy/Gettysburg	7/9/24 – 7/11/24 3 days	\$970	No

**13. PROFESSIONAL PERSONNEL**

*Board Action to approve/ratify\* items under Professional Personnel, as listed.*

A. Leaves of Absence

1. \*Employee #3641, unpaid days on Thursday, May 9, 2024 (half-day PM) and Friday, May 17, 2024
2. \*Employee #1604, unpaid day on Thursday, May 16, 2024
3. \*Employee #1267, unpaid day on Wednesday, May 22, 2024
4. Employee #318, beginning Thursday, September 19, 2024, and continuing for an indefinite period of time.
5. \*Employee #1727, Sabbatical leave of absence beginning Monday, September 9, 2024, through Wednesday, January 29, 2025

B. Resignations

1. Dr. Brian Plichta, Titan Cyber Academy/Ninth Grade Principal, effective date to be determined

C. Hires/Transfers

1. Dr. Jah-Chant Robinson, Elementary Principal, at an annual salary of \$105,000, pending receipt of all clearances and paperwork, effective date to be determined
2. Teachers/Professional Employees for the 2024-2025 school year, pending receipt of all clearances and paperwork, as listed:

Name	Position	Scale/Step
McKenzie Taylor	Middle School Special Education	Bachelor's/Step 1
Taylor Gibler	Middle School Special Education	Bachelor's/Step 1
Karen Lake	Homeville Special Education	Master's/Step 10
Jen Perry	Middle School Grade 5	Master's/Step 8
Mia DiBello	Middle School Grade 5	Bachelor's/Step 1
Nick Dzuka	Middle School Grade 5	Bachelor's/Step 6
Erica Haakensen	Middle School Grade 5	Master's/Step 1
Maranda Kotchman	District ESL	Master's/Step 6
John Kaufman III	High School Social Studies	Bachelor's/Step 1
Dante DaBaldo	High School Social Studies	Master's/Step 1
Lucas Krajack	Middle School Social Studies	Bachelor's/Step 1
Joseph Ferraracci	School Psychologist	Master's/Step 1
Hannah Bradley	High School Media Specialist	Bachelor's/Step 1

3. Lance Maha, Director of K-12 Activities and Athletics, at an annual salary of \$90,000, for the contract period July 1, 2024 through June 30, 2027
4. Mark Bonacci, High School Assistant Principal, at an annual salary of \$90,000, effective July 1, 2024
5. Robert Yeschenko, transfer to Titan Cyber Academy/Ninth Grade Principal, effective date to be determined

D. Other

1. Graduate Credit Reimbursements, as per the WMFT Collective Bargaining Agreement:

Nikki Losteter	Three Credits	Spring 2024	\$ 750.00
Lance Maha	Three Credits	Fall 2023	\$ 390.00
Lauren Rowe	Six Credits	Spring 2024	\$1,500.00

**14. NON-CERTIFIED PERSONNEL**

*Board action to approve/ratify\* items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. \*Employee #3709, unpaid days on Thursday, May 9, 2024; Thursday, May 23, 2024; and Tuesday, June 4, 2024
2. \*Employee #3075, unpaid day on Monday, May 20, 2024
3. \*Employee #3712, unpaid days on Thursday, May 9, 2024 and Friday, May 10, 2024
4. \*Employee #3724, unpaid day on Wednesday, May 29, 2024
5. \*Employee #3441, unpaid day on Tuesday, May 28, 2024
6. \*Employee #2680, unpaid day on Friday, May 31, 2024
7. \*Employee #3087, unpaid day on Wednesday, May 29, 2024 (half-day PM)
8. Employee #3724, leave of absence beginning Friday, November 8, 2024 through Friday, January 3, 2025, using all PTO and sick days, with remaining days unpaid

B. Resignations

1. Linda Gilarski, Part-time Paraeducator at Homeville, effective Wednesday, May 29, 2024
2. Capri McDonald, ESY Program Paraeducator, declined the position

C. Retirements

1. Robert Hoag, Full-time Custodian at Clara Barton, effective Friday, August 9, 2024

D. Hires

1. \*Lennie Sanchez, ESY Program Paraeducator, June 17, 2024 through July 11, 2024 (Monday-Thursday, not July 4, 2024); 8:30 AM-12:30 PM; In-Service Day on June 14, 2024, 9:00 AM-12:00 PM; at the current substitute rate of \$15.00/hour
2. Cameron Mowers, Class I Custodian at the Middle School on the 3:00 PM to 11:00 PM shift, effective Monday, June 24, 2024
3. Alyssa Collins and Quadir Felder, additional Summer Worker at the rate of \$14.00/hour, beginning Monday, June 24, 2024 through Friday, August 9, 2024
4. Joseph Golden, Behavioral Interventionalist, at an annual salary of \$65,000, 189-day contract beginning Friday, August 16, 2024

**15. ATHLETIC PERSONNEL**

*Board action to approve/ratify\* items under Athletic Personnel, as listed.*

A. Resignations

1. Brian Mann, High School Varsity Cross Country Coach, effective Friday, May 17, 2024

B. Hires

1. Stacy Galiyas, High School Varsity Cross Country Coach, effective Friday, June 21, 2024
2. Leonardo Prezioso, High School Third Assistant March Band Director, effective Friday, June 21, 2024
3. Carson Novosel, Middle School Assistant Football Coach, effective Friday, June 21, 2024
4. Keith Perry, High School Assistant Girls Basketball Coach, effective Friday, June 21, 2024

**16. BOARD PRESIDENT’S CORRESPONDENCE**

**17. EXECUTIVE SESSION DISCUSSION**

**18. BOARD REPORTS**

- A. Committees
- B. Steel Center

**19. SOLICITOR’S REPORT**

**20. OLD BUSINESS**

**21. NEW BUSINESS**

**22. ADJOURNMENT**